

## Digitize the signing process to save time and money

The **e-Boks Digital Signing** solution provides an efficient digital signing process. Companies and end users will see the advantage of the digital signing process as it will save time and effort, while also making the business communication a great deal smoother. In addition, the company will experience an increase in the volume of completed agreements, a growing revenue, and a strengthening of the competitive edge.

End users can sign agreements, such as loans or employee contracts, from their home computers, tablets, or mobile phones 24/7. Companies can use private or employee certificates when employees sign documents on behalf of the company from the corporate e-Boks. Companies can also decide to delegate corporate documents to be signed from a private e-Boks.

The **e-Boks Digital Signing** solution ensures an efficient and speedy digital communication among the contracting parties. In addition, the solution offers a reliable and secure delivery of documents to be signed, notification service, follow-up services, and archiving options. The **e-Boks Digital Signing** service moreover facilitates important tasks such as validation according to rules and authorization regulations, where applicable for the documents.

## Company benefits

- More than 80% cost savings compared to physical mail
- Process optimization
- Fast response time and reliable delivery to end user (signer)
- Improved service to end users
- Strengthen the competitive edge
- Increased volume of completed agreements

## End user benefits

- Flexibility (ability to sign documents 24/7)
- Sign documents in a browser or app via computer, tablet, or mobile phone
- Improved end user experience
- Safely store signed document in e-Boks for life
- Proactive notifications on email and/or SMS

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## Features

- Private signing of documents
- Corporate signing of documents
- Delegate the signing of corporate documents
- Get signing notifications
- Support for PDF, XML, and TXT
- Archiving end user copies in e-Boks
- Optional: Archiving company copies in e-Boks

## Process

New companies must perform initial configuration of own systems to align with the e-Boks processes for signing documents. For companies who are already set up to send and receive documents via e-Boks, the **e-Boks Digital Signing** solution is almost a plug n play solution as there is little need for additional configuration.

### Process flow (see the below figure)

1. Company delivers contract or agreement to e-Boks when it is ready for signing.
2. e-Boks notifies signer (end user) via email that a document is ready for signing.
3. The signer accesses e-Boks and opens the document that needs signing using proper authentication (such as NemID, BankID). Signer can reject to sign the document.
4. The signed document is stored in e-Boks. Signer can always locate the document in e-Boks.
5. Once the document has been signed, or rejected, the company receives a return receipt from e-Boks. e-Boks offers to either store the signed documents in a special archive, or to return the documents to the company via the existing interface.

The process flow for signing contracts between company and signer

